



*Experience... Connect... Evolve...*

## Planning Your Excursion Guide

Dear Educator,

Thank you for choosing to connect your students with wildlife at Lone Pine Koala Sanctuary. Here is some information to help make your excursion a success.

It is expected you will have made your own itinerary and printed Lone Pine maps to assist your supervisory team of teachers and chaperones with a smooth, enjoyable excursion. An example itinerary can be found on page 6 of this document. Other available Excursion Resources include checklists for teachers and chaperones, as well as a guide to assist with free time exploration.

Don't forget, the Education Team is just an email or phone call away! We are your support crew to assist in creating the best possible experience for you, your students, and supervisory team. We can be reached by phone at (07) 3130 4432 or at [education@koala.net](mailto:education@koala.net).

## Contents

<b>Wildlife Education Officer Information</b> .....	3
<b>Public Liability</b> .....	3
<b>Transport and Arrival</b> .....	3
<b>Toilets</b> .....	3
<b>Student Lunches and Seating</b> .....	3
<b>Weather</b> .....	4
<b>Payment</b> .....	4
<b>Cancellations</b> .....	4
<b>Discovery Session (not applicable for self-guided)</b> .....	4
<b>Special Needs</b> .....	4
<b>Health and Safety Information</b> .....	5
<b>Emergency Procedure</b> .....	5
<b>Expected Student Behaviour and Supervision</b> .....	5
<b>Free Time Exploration</b> .....	5
<b>Daily Shows</b> .....	6
<b>Creating an Itinerary</b> .....	6
<b>Teacher Pre-Visit Checklist</b> .....	8
<b>Chaperone Pre-Visit Checklist</b> .....	9
<b>Sanctuary Map</b> .....	10

### Wildlife Education Officer Information

All Lone Pine Koala Sanctuary Wildlife Education Officers are required to hold a Blue Card for working with children as well as a Provide First Aid & CPR certificate. Our team hold a variety of tertiary qualifications, and all have experience in the field of education.

### Public Liability

Insurer: Sompo Japan Nipponkoa Insurance Inc

Amount: Public Liability: \$20,000,000 Any one occurrence

If a Certificate of Currency is required, please contact [education@koala.net](mailto:education@koala.net)

### Transport and Arrival

It is expected that schools will organise their own transport to Lone Pine. Charter bus parking is available at the front of the sanctuary. Please ensure that busses are parked in the allocated charter bus parking (not council bus parking) before children disembark.

Lone Pine Koala Sanctuary opens at 9:00am. We recommend you arrive at least 30 minutes before your first Discover Session time with most groups arriving at 9:30am or 10:00am. Aim to have your students off the bus and ready to enter the Sanctuary 5 minutes after arrival.

An Education Officer will meet you off the bus and complete a record of attendance by signing off final numbers of chaperones (including staff, parents, and any accompanying adults) and students. Please make sure any chaperones not included on the school's invoice join the ticket queue to purchase their entry ticket at the standard retail adult entry price.

This process can be time consuming. Please help us stay on schedule by having your final student and chaperone numbers ready on arrival.

### Toilets

Toilet facilities will be pointed out by your Education Officer on arrival and are also clearly marked on our Education Map. We also have a specialised ambulant toilet block with shower facility and fold-down bench if needed for accidents.

### Student Lunches and Seating

Groups are expected to bring their own food for lunch and morning tea. Lunches can be brought in backpacks, click-clack boxes or other storage containers. Bag storage racks are available near the undercover seating area near the Sleepy Koala Café. Please note that these are not locked. Please ensure that lunches are stored securely so that they cannot be accessed by brush turkeys or other wildlife.

Please have students bring a water bottle. Bottles can be filled up from any of the taps throughout the Sanctuary.

There are two cafes at the Sanctuary where food and beverages can be purchased. Please note that the cafés are not set up to cater for large groups unless this has been pre-organised.

Please ensure that all rubbish is thrown away in the bins provided.

### Weather

Lone Pine Koala Sanctuary is mostly outdoors; however we do have some undercover areas and enclosed spaces (including our undercover seating area for school groups). Discovery Sessions can go ahead in rainy conditions at one of our under-cover Education venues. It is recommended that students bring rain jackets if showers are predicted. Excursions can be rescheduled due to wet weather if notice of postponement is given before your scheduled arrival time.

### Payment

To be eligible for any education rates, all participants must be included in one bulk payment, otherwise standard retail rates apply. Payment can be made prior to your excursion, on arrival or post excursion. If you elect to pay prior to your excursion, an invoice will be sent after your visit to the email provided at the time of booking.

### Cancellations

Excursion bookings cancelled or postponed 10 or more working days prior to the excursion date will not be charged. Bookings cancelled or postponed less than 10 working days leading up to the excursion will be charged a 50% cancellation fee. This charge does not apply for wet weather conditions. Postponement charge will be waived if the excursion is rebooked before the original date passes. Failure to attend an excursion without notice will be charged at the full cost of the excursion.

### Discovery Session (not applicable for self-guided)

Your 45-minute Discovery Session (30 minutes for Kindy, Vacation Care, and some custom sessions) will be held at one of our presentation venues which will be pointed out to your group by the Education Officer on arrival. Please meet at your designated venue at least five minutes prior to your session.

### Special Needs

Please advise our Education Team of any special needs your students may have ahead of your visit so that we can ensure we accommodate accordingly. We offer a free of charge ratio for students with special needs of one free adult per student. To receive this ratio a letter from the school Principal must be sent to the Education Team before your visit stating that this level of care is needed and explicitly stating how many students require it.

Wheelchairs are available for hire and can be reserved if needed.

### Health and Safety Information

Teachers responsible for planning an excursion to Lone Pine are expected to have conducted a risk assessment prior to their visit. Please refer to our Excursion Risk Assessment Safety Notes in the Teacher Portal to assist with conducting your risk assessment. A pre-excursion Teacher Inspection visit can also be booked in through our Education Team. Free entry will be available for teachers only (friends/family not included) and a teacher ID or proof of employment must be shown to the Entrance Team on arrival. Please contact our Education Team at [education@koala.net](mailto:education@koala.net) to book in. Bookings are essential.

Lone Pine Koala Sanctuary has a team of designated First Aid Officers who are qualified to provide first aid if needed.

### Emergency Procedure

Lone Pine Koala Sanctuary has a documented Emergency Procedure in place which includes first aid, bomb threat, animal escape and fire situations. In the event of an emergency please contact the nearest staff member immediately.

### Expected Student Behaviour and Supervision

Schools are responsible for ensuring that an adequate number of adults (teachers & chaperones) attend the excursion and that these adults are actively and effectively supervising their groups throughout the day.

- Walking feet only please, especially in the free-range Kangaroo Reserve. Groups asked repeatedly not to run in this area may be asked to leave.
- Some animals at Lone Pine are sensitive to loud noises so please use inside voices only.
- Be respectful of our wild visitors. Wild animals are fun to look at but please do not touch or feed them.
- If attending any public presentations, please make sure your group sits together to leave space for other visitors. Not all presentations are suitable for school-age children. We recommend the Sheepdog and Bird of Prey shows.
- Help show respect to Lone Pine's animals by not reaching into or over any exhibits.

### Free Time Exploration

When you are not participating in your booked Discovery Session, you are free to explore the Sanctuary. The Free Time Learning Experiences included in the Teacher Portal will assist your supervisory team in leading focused and fun exploration through the native animal sections of Lone Pine.

*Not all daily talks and activities are suitable for large student groups. Please see below for recommendations and restrictions.*

## Daily Shows

Incorporating our keeper shows into your day is a great addition to any Lone Pine Excursion.

Shows are included in the cost of admission and generally run for approximately 15 minutes.

If attending one of our shows, please arrive at least 5 minutes early and ensure that your group sits together to allow room for our other visitors.

### Free Flight Raptor Show

- 10:30am
- 1:00pm

### Sheepdog Show

- 11:00am
- 1:30pm

## Creating an Itinerary

A great way to plan your day is to take advantage of your free pre-excursion visit which can be organised by contacting the Education Team ([education@koala.net](mailto:education@koala.net)). This will give you a good idea of distance between locations, suitable routes, shady locations, toilets, and risk.

When creating your itinerary, don't forget to consider:

- Your pre-booked Discovery Session times (if applicable)
- Your complimentary Free Time Learning Experiences (in Excursion Resources)
- Travel time between locations
- Toilet breaks
- Food and water breaks
- General public activities
  - Not all general public activities are not suitable for large groups to attend due to space restrictions. We recommend the Free Flight Raptor Show and Sheepdog Show for school groups.
  - Due to legislative restrictions on koala handling time, koala interactions other than meeting a koala during your Discovery Session are not open to school groups. This includes public photo and "Meet a Koala" sessions.

Your itinerary might look something like this:

## SAMPLE ITINERARY

<b>9:25am</b>	Arrival, sign off and welcome
<b>9:35am</b>	Wildlife Education Officer meet & group orientation
<b>9:50am</b>	Walk to presentation venue
<b>10:00am</b>	Discovery Session – Class 1A
<b>10:45am</b>	Morning tea & toilet break
<b>11:00am</b>	Visit cassowary, dingoes and crocodiles
<b>11:30am</b>	Visit Amphibian and Reptile Habitat
<b>11:45am</b>	Visit Brisbane Koala Science Institute
<b>12:00pm</b>	Free range kangaroo feeding
<b>12:20pm</b>	Lunch & Toilet break
<b>1:00pm</b>	Public presentation – Free Flight Raptor Show*
<b>1:30pm</b>	Public presentation – Sheepdog Show*
<b>1:45pm</b>	Walk to bus
<b>2:00pm</b>	Depart Lone Pine

\*Not all public presentations are suitable for groups over 80 people and some smaller activity venues are not suitable for groups over 15 people. If attending public shows, please arrive early and sit at the back of the seating area. Public activity times correct at time of printing.

## Teacher Pre-Visit Checklist

Thank you for booking a Lone Pine Learning Experience. We are looking forward to your visit! We ask all teachers to complete this short checklist ahead of your visit for a smooth, enjoyable excursion.

**Book your free Lone Pine Koala Sanctuary pre-visit inspection by emailing [education@koala.net](mailto:education@koala.net)**

**Introduce the classroom resources and primary concepts covered in your selected Discovery Session**

- The resources in this guide correlate with the Australian Curriculum and perfectly compliment your Lone Pine learning experience. Don't forget to start using (if you haven't already!) the common terminology in the classroom.
- Prepare students for their free exploring time at the Sanctuary.
- Visit the [website](#) for more information on Lone Pine learning experiences including prices.

**Create your itinerary for the day**

- Print the online map and plan your visit by marking significant locations, meeting times, and walking routes.
- Schedule your toilet and meal breaks, exploring time and public shows around your booked Discovery Sessions.

**Create and prepare your supervisory team**

- All chaperone numbers (school staff and student family members) must be confirmed with the Education Team at least 10 working days before your excursion.
  - Prep – Year 2 free of charge ratio: 1 adult/5 students
  - Year 3+ free of charge ratio: 1 adult/10 students
  - Special needs students free of charge ratio: 1 adult/1 student  
(A carers card or a letter from the principal is required stating that this level of care is needed)
- Copy the Chaperone Checklist, Free Time Learning Experiences, map and the itinerary (created by you) for each chaperone in your supervisory team.
- Discuss your excursion plan with the chaperones before you leave school and encourage chaperones to review the materials thoroughly.

**Arrange invoice payment with your school's accounts payable team**

- To be eligible for the education rate for chaperones and students, all participants must be included in one bulk payment otherwise standard retail rates apply.

**If you are bringing lunches and student bags, plan to store them in the undercover eating area**

- Storage space is available on a first-come, first-served basis at no charge.
- Please store your lunches in eskies and 'turkey safe' boxes with lids



## Chaperone Pre-Visit Checklist

Thank you for supervising students on your excursion to Lone Pine Koala Sanctuary. Please follow the directions on this page to ensure a safe and enjoyable visit. Your most important duty is to keep your students with you at all times.

**Before the excursion, ask the teacher to...**

- Clarify the educational goals of the excursion.
- Explain the behavioural expectations for the students.
- Discuss the activities you will lead at the Sanctuary.
- Provide you with a copy of the Free Time Learning Experiences, itinerary and map.

**During the bus ride to Lone Pine, review this Chaperone Checklist, the Free Time Learning Experiences, itinerary and map**

**Make a list of the names of the students in your group**

**Review the following rules with your group**

**RULES FOR STUDENTS**

- Walk instead of run.
- To assist in keeping all guests and animals healthy and safe, avoid feeding or interfering with wild or captive animals in any way.
- Maintain quiet, calm behaviour around animals.
- No flash photography, unless further than one metre from the animal. The use of flash photography within the Platypus House is strictly prohibited.
- Help us maintain clean grounds by placing all rubbish in the bins provided.
- Respect other guests in the sanctuary.
- Groups that do not respect Lone Pine's rules may be asked to leave and future bookings may be affected.

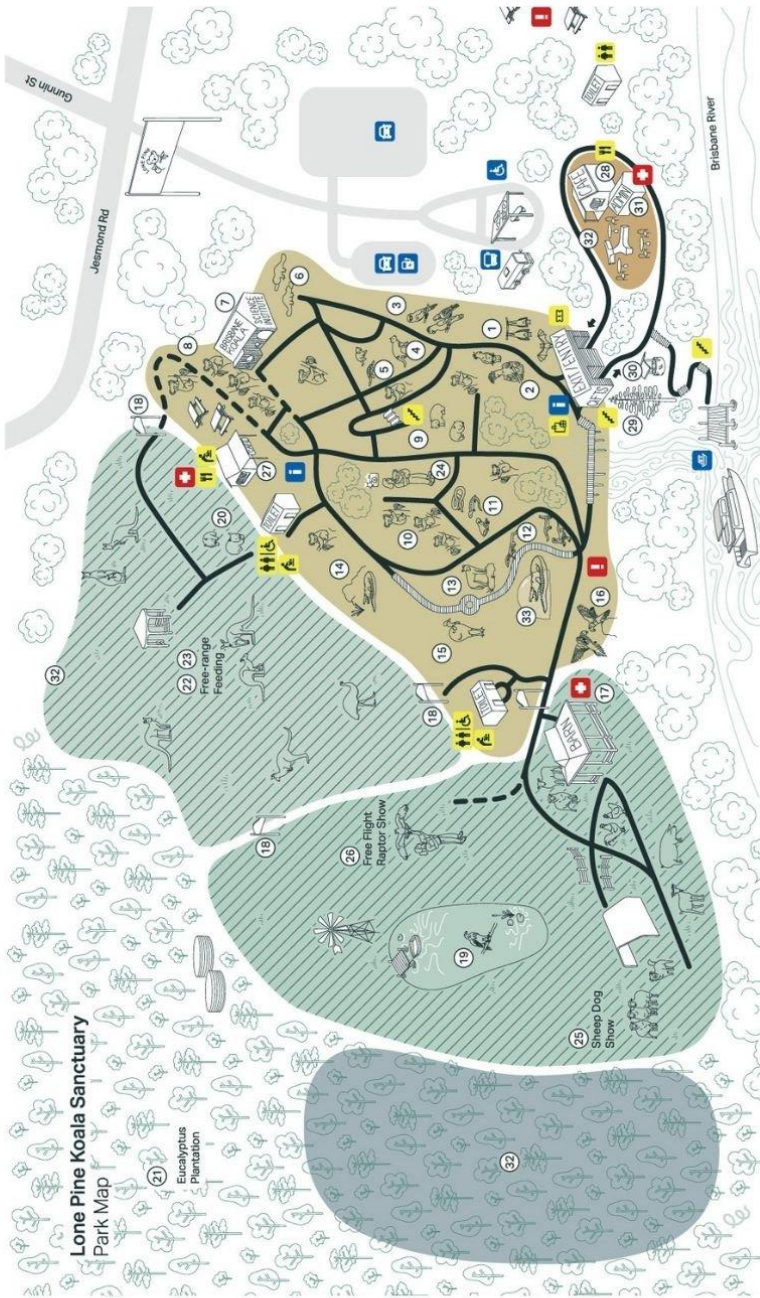
**Use the Free Time Learning Experiences to keep students involved**

- Lead the learning experiences as you guide the students around Lone Pine during your free time.
- Encourage students to ask questions and then look for their own answers by observing, collecting evidence, making guesses, and forming opinions.

# Sanctuary Map

## Daily Schedule

9:45am	Wild Lorikeet Feeding
10:30-11:00am	Touch a Koala (From \$15)
10:30am	Free Flight Raptor Show
11:00am	Sheep Dog Show
11:00am-12:30pm	Hold a Koala (From \$29)
12:00pm	Crocodile Talk
12:30pm	Snake Photos (From \$15)
1:00pm	Free Flight Raptor Show
1:30pm	Sheep Dog Show
1:45pm	Dingo Photos (From \$15)
2:00-3:30pm	Hold a Koala (From \$29)
3:00pm	Dingo Talk
3:45pm	Wild Lorikeet Feeding



- ANIMALS**
  - Flying Foxes
  - Birds
  - Amphibian & Reptile Habitat
  - Eastern Water Monitor & Lace Monitor
  - Tasmanian Devils
  - Turtles
  - Platypus
  - Brisbane Koala
  - Science Institute
  - Koala Forest
  - Common Wombats
- ACTIVITIES**
  - 19 Wedge-tailed Eagle
  - 20 Southern Hairy-nosed
  - 21 Eucalyptus Plantation
  - 22 Kangaroos, Wallabies & Emus
  - 23 Free-range Feeding
  - 24 Wildlife Photo
  - 25 Sheep Dog Show
  - 26 Free Flight Raptor Show
  - 27 Caffe
  - 28 Reverse Caffe
- FOOD & BEVERAGE**
  - 27 Caffe
  - 28 Reverse Caffe
- OTHER**
  - 29 The Lone Pine
  - 30 Washing Well
  - 31 Picnic Area
  - 32 Coming Soon!
- EMERGENCY**
  - First Aid
  - Emergency
  - Assembly Area
- ACCESSIBILITY**
  - Sleep Incline
  - Paved Path
  - Unpaved
  - Stairs
- ICONS**
  - Information
  - Bus Stop
  - Car Park
  - Boat Jetty
  - Electric Car
  - Charging Station
- ENTRY/TICKETS**
  - Entry/Tickets
  - Gift Shop / Exit
  - Cafe
  - Toilets
  - Baby Change



Download Map & Schedule

